

# The South Carolina Independent School Association

## HEADS' INSTITUTE

**For First Time Heads of School and those new to Independent Education**

**June 27th and 28th, 2017 - Deadline – June 14**

The Institute will offer training in a variety of tasks performed by Heads of school on a daily basis. Additionally, the personal qualities associated with outstanding administrators will be examined. Many techniques will be employed to insure that lessons are both practical and realistic. The goal is to give Heads who are new to SCISA schools the tools and experience necessary to drive an independent school successfully through a year of operation. For a complete listing of Professional Development, Student Activities, and Athletics, visit [www.scisa.org](http://www.scisa.org).

### Head Institute Topics

- ◆ Leadership - Time Management
- ◆ Development - Curriculum
- ◆ Athletics - Enrollment
- ◆ Legal Requirements - Risk Management
- ◆ Organization - Stress - Marketing
- ◆ Finances - Facilities - Faculty – Parents

- Tuesday's session begins at 10:00 and continues through dinner that evening.
- Wednesday's session begins at 9:00 a.m. and concludes at 4:00 p.m.
- We recommend the Hampton Inn, Orangeburg, SC (803) 937-5800 for anyone requiring overnight accommodations. Mention **SCISA** to receive our discount.

### Registration Form

**June 27th and 28th, 2017      Deadline – June 14**

Complete and mail to SCISA with **\$350.00 fee**.  
(Fee includes meals, materials, and follow-up)

Name & Position: \_\_\_\_\_

School: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell Number: \_\_\_\_\_

**Required**

Activities Director's Email: \_\_\_\_\_

**Required**

Food Allergies: \_\_\_\_\_

**YOUR summer mailing address:**

\_\_\_\_\_  
\_\_\_\_\_

Fax: 803.535.4840

SCISA  
P. O. Drawer 690  
Orangeburg, S.C. 29116

[Fauillings@scisa.org](mailto:Fauillings@scisa.org)

# SCISA

## PROFESSIONAL DEVELOPMENT AND STUDENT ACTIVITIES

**Coaches Association Summer Clinic** - June (specific dates TBD)  
Crown Reef Resort - Myrtle Beach, SC

**Teacher Institute at the SCISA Conference Center**  
Session I - July 25 & 26  
Session II - July 28 & 29

**High School Student Government  
Team Building Day**  
July - held at Heathwood Hall Episcopal School

**H.E.L.P.S. Workshop**  
**To Include School Communications**  
July 14 - SCISA Conference Center

**Junior High Leadership Workshop**  
August – Camp Leopold

**For Registration Forms go to:**  
[www.scisa.org](http://www.scisa.org)

**CLICK PROFESSIONAL DEVELOPMENT  
OR STUDENT ACTIVITIES**