

South Carolina Independent School Association 2017-2018 Annual Report

- ◆ The following forms must reach the SCISA office by Friday, June 16, 2017
 - _____ 1st Installment of Membership Dues
 - _____ Top portion of Dues Worksheet

- ◆ The following items must reach the SCISA office by Friday, Sept. 15, 2017.
 - _____ Annual Report
 - _____ Final payment of Membership Dues
 - _____ Bottom portion of Dues Worksheet
 - _____ A \$100 late fee will be assessed for reports not received or postmarked by this date.

- ◆ The enrollment totals you submit on this Annual Report will be considered your official enrollment for 2017-2018.
 - _____ This number should match the number on your final membership dues worksheet, and your catastrophic dues worksheet.

- ◆ Keep a copy of this report on file at your school
 - _____ Mail the original to the SCISA office
 - _____ P.O. Drawer 690
 - _____ Orangeburg, SC 29116
 - _____ **Do not return this cover sheet with your report.**
 - _____ **Do not fax or email this report.**

- ◆ Please type or print legibly!

2017-2018 Annual Report

SCHOOL: _____		PHONE: _____	
PHYSICAL ADDRESS: _____		FAX: _____	
MAILING ADDRESS: _____	COUNTY: _____	STATE: _____	Zip: _____
SCHOOL E-MAIL: _____		WEBSITE: _____	
GRADES SERVED: _____	ENROLLMENT TOTAL: _____	FOUNDED: _____	
ACCREDITED BY: _____		LAST DATE: _____	NEXT EVALUATION: _____

HEAD OF SCHOOL: _____	PREFERRED TITLE: _____
HEAD OF SCHOOL'S EMAIL: _____	CELL NUMBER: _____

SCISA BOARD REP: _____	OCCUPATION: _____
EMAIL ADDRESS: _____	MAILING ADDRESS: _____
HOME #: _____	WORK #: _____
	CELL #: _____

PRESIDENT OF THE BOARD: _____	OCCUPATION: _____
EMAIL ADDRESS: _____	
MAILING ADDRESS: _____	
HOME #: _____	WORK #: _____
	CELL #: _____

STUDENT ENROLLMENT INFORMATION

KINDERGARTEN (Include all 3, 4, & 5K):	TOTAL KINDERGARTEN: _____
ELEMENTARY: (Include all 1st – 5th)	TOTAL ELEMENTARY: _____
MIDDLE:	
GRADE 6 <input style="width: 50px; height: 20px;" type="text"/>	
GRADE 7 <input style="width: 50px; height: 20px;" type="text"/>	
GRADE 8 <input style="width: 50px; height: 20px;" type="text"/> B <input style="width: 50px; height: 20px;" type="text"/> G	TOTAL MIDDLE SCHOOL: _____
HIGH:	
GRADE 9 <input style="width: 50px; height: 20px;" type="text"/> B <input style="width: 50px; height: 20px;" type="text"/> G	
GRADE 10 <input style="width: 50px; height: 20px;" type="text"/> B <input style="width: 50px; height: 20px;" type="text"/> G	
GRADE 11 <input style="width: 50px; height: 20px;" type="text"/> B <input style="width: 50px; height: 20px;" type="text"/> G	TOTAL HIGH SCHOOL: _____
GRADE 12 <input style="width: 50px; height: 20px;" type="text"/> B <input style="width: 50px; height: 20px;" type="text"/> G	GRAND TOTAL: _____

Describe the school's admissions requirements for first grade and above:

[Empty box for admissions requirements]

Does the school have a learning disability component? If yes, describe:

[Empty box for learning disability component]

Number of 2017 graduates: [] Percent accepted to college: []

2017 Average SAT score (Math/Verbal) [] Number of 2017 scores (Math/Verbal) over 1,100: []

Which nationally normed testing service do you use for your standardized testing? (Stanford, ACT/Aspire, Terra Nova, MAP, ERB, etc.)

[Empty box for testing service]

SCHOOL STAFF

Primary Clerical [] Full or P/T []
Name Email

Bookkeeper [] Full or P/T []
Name Email

Librarian [] Full or P/T []
Name Email

Guidance Counselor [] Full or P/T []
Name Email

Total # Full-time Teachers [] Total # of Part-time Teachers [] Total # Master Teachers []

Percent holding a current Teaching Certificate [] Percent Holding Masters' Degree []

Percent Holding Doctorate Degree []

School Administration (in addition to Head of School)

- 1. Name Title Email
- 2. Name Title Email
- 3. Name Title Email
- 4. Name Title Email

SCISA ACTIVITIES DIRECTOR (Required)

Name
Email
Cell Number

ATHLETIC DIRECTOR

Name
Email
Cell Number

FINANCIAL INFORMATION

Average Yearly Salary of Full-time Teachers Estimated Yearly Payroll
 (1st grade and up, do NOT include coaches, admin., or Kindergarten) (Include all staff)

Average tuition cost per student, per year: Actual tuition fees: K5

Grades 1-5 Grades 6-8 Grades 9-12

Testing/Application Book Fee Building Fund

Registration Fee Extended Care Other (List)

Does the school have liability insurance coverage for officers & directors? Yes No

If yes, coverage For faculty Yes No. If yes, coverage

Estimated total value of physical plant: Number of classrooms:

Is your school served by a daily _____, or weekly _____ newspaper? Please list the newspaper(s), contact person for educational releases (please indicate), complete mailing address, phone, FAX and e-mail.

Newspaper/s: _____

Contact Person's Name: _____ Email: _____

Phone: _____ Fax: _____

Mailing address: _____

SUMMARY OF 2017 - 2018 GROSS SCHOOL DAYS:

- Total number of STUDENT SCHOOL DAYS
- Total number of TEACHER WORK DAYS
- Total number of SCHOOL DAYS 2017 - 2018

PLEASE FURNISH A COPY OF:

- ◆ Your 2017-2018 School Calendar.
- ◆ Directions to your school.
- ◆ An accurate map to your school indicating major interstates, highways, and landmarks.
- ◆ The names and contact information (include: mailing address, both home and cell numbers, and email address) of your 2017-2018 Board members.
- ◆ This information is for the SCISA office only.

2017 - 2018 Faculty Listing

Name Last, First (Alphabetical Listing)	Subject Area/Grade	E-mail Address (Required)	Sponsors which SCISA event/s?
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			

**Please list improvements completed during the previous
(2017-2018) school year:**

(Use a separate page if necessary)

Academic improvements:

1.
2.
3.

Physical plant or facility improvements:

1.
2.
3.

Personnel additions and professional improvements:

1.
2.
3.

Athletic additions and improvements:

1.
2.
3.

Miscellaneous:

1.
2.
3.

COMMENTS:

I certify that the information provided in this document is accurate.

Signature of Head of School

Date